

**NEW HYDE PARK -  
GARDEN CITY PARK**  
Union Free School District



**DR. JENNIFER MORRISON**  
*Superintendent of Schools*

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1950 Hillside Avenue, New Hyde Park, NY 11040 • [www.nhp-gcp.org](http://www.nhp-gcp.org) • (516) 434-2320 • Fax: (516) 354-7906

February 4, 2019

## **FOR POSTING**

Substitute Cleaner Positions Available

Must meet Nassau County Civil Service Qualifications

HOURS : 6:30am to 3:30pm or 3:00pm to 11:00pm

SALARY: \$12.50 / hour

Send letter of interest and resume to:

Erik Nakutavicius  
Director of Facilities & Transportation  
New Hyde Park – Garden City Park UFSD  
1950 Hillside Ave.  
New Hyde Park, NY 11040

EOE

CIVIL SERVICE EMPLOYMENT APPLICATION

NEW HYDE PARK-GARDEN CITY PARK UFSD
1950 HILLSIDE AVENUE
NEW HYDE PARK, NY 11040

AN EQUAL OPPORTUNITY EMPLOYER

This School District does not discriminate on basis of race, color, national origin, age, religion, sex or disability.

A MEDICAL EXAMINATION, NEW YORK STATE ED DEPT. FINGERPRINTING, as well as a NASSAU COUNTY CIVIL SERVICE APPLICATION, investigation and approval (civil service exam is required for some positions) will be required.

Position applied for \_\_\_\_\_ Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Substitute \_\_\_\_\_

Full Name \_\_\_\_\_ Social Security # \_\_\_\_\_
First, Middle Initial, Last (Print or Type)

Complete Address \_\_\_\_\_
County \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ ( ) \_\_\_\_\_ Home Phone # \_\_\_\_\_

PLEASE CHECK YES OR NO FOR ALL QUESTION LISTED BELOW:

- Dismissed from employment (except for staff reduction) YES \_\_\_\_\_ NO \_\_\_\_\_
Convicted of a crime within the past five years YES \_\_\_\_\_ NO \_\_\_\_\_
A valid N.Y. State Drivers License# \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_
Use of a car YES \_\_\_\_\_ NO \_\_\_\_\_
Active or Reserve U.S. Armed Forces Status (Unit) \_\_\_\_\_ ETS date \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_
Are you a volunteer Fire Fighter YES \_\_\_\_\_ NO \_\_\_\_\_
Veteran YES \_\_\_\_\_ NO \_\_\_\_\_
Taken Nassau County Civil Service Exams Titles \_\_\_\_\_ Date \_\_\_\_\_ Score \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_
U.S. Citizen YES \_\_\_\_\_ NO \_\_\_\_\_
if you answered no, Alien Registration No. \_\_\_\_\_
Presently employed by any School, State or Local Government YES \_\_\_\_\_ NO \_\_\_\_\_
Are you a member of any NYS Retirement system YES \_\_\_\_\_ NO \_\_\_\_\_
if yes RETIREMENT # \_\_\_\_\_ SYSTEM \_\_\_\_\_

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IN CASE OF EMERGENCY YOU MAY NOTIFY:

NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_
RELATIONSHIP \_\_\_\_\_ ( ) PHONE NUMBER \_\_\_\_\_

TRADE/PROFESSIONAL LICENSE/CERTIFICATE:

Table with 4 columns: SPECIALITY, LICENSE #, ISSUED BY, EXPIRES. Contains three rows of blank lines for data entry.

**EDUCATION**

NAME OF SCHOOL	ADDRESS	GRADUATION YEAR
HIGH SCHOOL		
COLLEGE(S)		
TRADE(S)		

\*PLEASE CHECK ONE:

 HIGH SCHOOL GRADUATE     EQUIVALENCY DIPLOMA - ISSUED BY \_\_\_\_\_ DATE \_\_\_\_\_

**ALL EMPLOYMENT HISTORY FOR THE PAST FIVE YEARS**  
(PLEASE USE A SEPARATE PIECE OF PAPER IF NECESSARY)

Please explain any gaps in employment.

No  Please indicate if you do not want us to contact your present employer.

Name of Employer	Address	Phone #	Supervisor	Salary	From/To
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

**PERSONAL REFERENCES**  
(DO NOT LIST RELATIVES)

NAME	ADDRESS	PHONE #
OCCUPATION	YEARS KNOWN	
NAME	ADDRESS	PHONE #
OCCUPATION	YEARS KNOWN	
NAME	ADDRESS	PHONE #
OCCUPATION	YEARS KNOWN	

You are encouraged to attach a resume to this application.

The facts set forth above in my application are true and complete, and I hereby authorize you to make any investigation necessary to verify the information provided in this application. I understand and agree that any false statement in this application shall be sufficient cause for rejection of this application or, if employed, sufficient cause for dismissal, subject to the applicable provisions of the law, regardless of when the falsity of the statement is discovered.

\_\_\_\_\_  
Signature\_\_\_\_\_  
Date