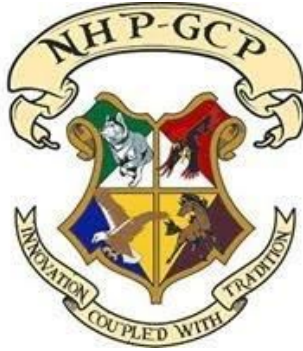


# MANOR OAKS SCHOOL

1950 Hillside Avenue · New Hyde Park, NY 11040 · (516) 434-2350 · Fax (516) 616-1959 · [www.nhp-gcp.org](http://www.nhp-gcp.org)

**DR. JENNIFER MORRISON**  
*Superintendent of Schools*



**JANE RUTHKOWSKI**  
*Principal*  
**Diana Weaver**  
*Assistant Principal*

September 2019

Dear Parents/Guardians:

This year we will begin our “go green” initiative to save paper and streamline communication between home and school using email. “Backpack Express” is a way to send most of our communications electronically to your email. You will also be able to access these notices by navigating to: [www.nhp-gcp.org](http://www.nhp-gcp.org) and clicking on the Manor Oaks tab. Letters and information will be posted on the Manor Oaks website, under the quick link: “Backpack Express”.

Today, your child was given a “Backpack Express Pink Slip” to indicate that an email has been sent home. Please check your email to ensure it was received. If we find that many families have not received the email, another email test will go home Wednesday, October 2.

Going paperless and strong communication between home and school is a priority; therefore, we are requesting that all Manor Oaks families provide a current email address from all parents/guardians who have internet access.

For those who do **not** have internet access, please contact your child’s teacher or call Mrs. Fager in the main office at 516-434-2350 and we will ensure that a hard copy of all communications will be sent home in your child’s backpack.

Sincerely,

A handwritten signature in black ink, appearing to read "Jane Ruthkowski".

Mrs. Jane Ruthkowski,  
Principal